



Department of Corrections
ADMINISTRATIVE BULLETIN

**Subject: VICTIM/WITNESS
NOTIFICATION
STALKING VICTIMS**

Number:

97/4

Date Issued:

March 26, 1997

Cancelled Effective:

The purpose of this Administrative Bulletin (AB) is to establish additional procedures for notification of release of offenders convicted of Penal Code (PC) Section 646.9, Stalking, or domestic violence as defined in Family Code Section 6211, to victims/witnesses.

The following underlined sections establish new procedures to those that have been implemented previously in Department Operations Manual (DOM) Section 72060 pursuant to PC Section 3058.8.

The California Department of Corrections (CDC) shall give notice not less than 45 days prior to release from State prison to any person the court identifies as a victim of the offense, a family member of the victim, or a witness to the offense by telephone and in writing (CDC Form 863-A, Notice of Release) by certified return receipt mail upon request by individuals, pursuant to DOM subsection 72060.7. All telephone calls must be documented on a CDC Form 128B, General Chrono, and placed in the inmate's Confidential File. Documentation must include specifics pertaining to the conversation including: a date, time, person spoken to, the name of the initiator of the call, the nature of the phone call, and the action taken if attempts are made to phone with no response. All other requests for notification shall be handled according to current procedures described in DOM Section 72060.

For purposes of PC Section 646.92, "release" includes a release of a State prisoner or parole violator from the State prison or county jail because time has been served, or a release from State prison or county jail to parole or an escape from an institution or reentry facility. In the event of an inmate's/parole violator's escape, the victim/witness/next of kin/immediate family member shall be notified by the most expedient means possible, either by telephone, through the local law enforcement agency of record, or via telegram.

A victim may designate another person for the purpose of receiving notification; however, it is the duty of the requester to keep the CDC informed of his/her current mailing address and telephone number.



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- 2 -

Please inform all persons concerned of the contents of this bulletin, which shall remain in effect until incorporated into DOM Section 72060. In addition, this bulletin shall be posted in conspicuous locations accessible to offenders in each facility and parole unit. Direct all inquiries concerning this bulletin to Judith Metz, Chief, Correctional Case Records Services, at (916) 323-4062 or CALNET 473-4062.

GREGORY W. HARDING
Chief Deputy Director
Support Services